

arizona municipal water users association

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December 4, 2003

TO: Members of the Sub-Regional Operating Group Committee
of the Joint Municipal Water Reclamation System

FROM: Mr. Will Manley, Chairman, Tempe

SUBJECT: MEETING NOTICE AND TENTATIVE AGENDA

Wednesday, December 10, 2003 - 10:30 a.m.
AMWUA Office - Board Room
4041 North Central Avenue, Suite 900
Phoenix, Arizona 85012

The next meeting of the Sub-Regional Operating Group Committee will be held at the above time and place. If you have any questions, please call the AMWUA office.

TENTATIVE AGENDA

<u>Item</u>	<u>Action Requested</u>
1. <u>Call to Order</u>	
2. <u>Approval of Minutes of the November 12, 2003 Meeting</u> Please refer to the enclosed minutes on <u>white</u> paper.	2. Review and approve minutes.
3. <u>Set Next Meeting Date</u> The next regularly scheduled meeting will be held on Wednesday, January 14, 2004 at 10:30 a.m.	3. Set next meeting date.
4. <u>Consideration of Items for Consent</u> The following items listed under the consent agenda will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Committee member so requests. In that event, the item(s) will be removed from the agenda for separate action.	4. For information, discussion and possible action.

A. Authorization to Execute a Contract with
Damon S. Williams and Associates

At their November 20, 2003 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to execute a contract with Damon S. Williams and Associates for \$131,900 (SROG portion \$56,800) to provide construction administration and inspection services as part of the Corrosion Control Crown Spray Program.

Please refer to the enclosed material on ivory paper.

B. Authorization to Execute a Contract
Amendment with Southwest Construction
Management Services

At their November 20, 2003 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to execute a contract amendment with Southwest Construction Management Services for \$185,567 to continue to provide construction management liaison services for SROG construction projects at the 91st Avenue WWTP.

Please refer to the enclosed material on salmon paper.

C. Authorization to Execute a Contract with
HDR

At their November 20, 2003 meeting, the SROG Advisory Committee recommended that the SROG Committee authorize the City of Phoenix to execute a contract with HDR for an amount not to exceed \$350,000 to perform the Reclaimed Water Valuation Study.

Please refer to the enclosed material on buff paper.

5. Meeting of the SROG Advisory Committee

The meeting of the SROG Advisory Committee was held on November 20, 2003.

The agenda and minutes for this meeting are provided in this packet behind the red tab.

6. Executive Session

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the SROG Committee and to the general public that the SROG Committee will meet in Executive Session at the above time and place for discussion or consultation: for legal advice with the attorney or attorneys of the public body; to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted to avoid or resolve litigation, all as authorized by A.R.S. 38-431.03.A.3 and A.R.S. 38-431.03.A.4.

Executive Session Agenda Items:

- A. Discussion or consultation regarding contract negotiations and/or scope of work related to the Reclaimed Effluent Value Study Contract.

7. Consideration of Action Pursuant to Executive Session

8. Adjournment

5. For information, discussion and possible action.

6. For information, discussion and possible action.

7. For information, discussion and possible action.

8. Adjourn.